

## **TS-7: HUMAN RESOURCE DEVELOPMENT (TUTOR MARKED ASSIGNMENT)**

**Course Code: TS-7**

**Total Marks: 100  
Assignment Code: TS-7/2020-  
21**

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Note: Attempt any five in about 500 words.  
Each question carries 20 marks.  
Send your TMA to the Coordinator of your Study Centre.

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1. What do you understand by the term Human Resource Planning? Explain the need for human resource planning in the service industry with the help of relevant examples.  
**20**
2. Write a detailed note on Manpower Demand Forecasting techniques at both micro and macro level.  
**20**
3. Define counseling. Discuss the need and functions of Employee Counselling with examples.  
**20**
4. What do you understand by Task Analysis? How does Task Analysis help in improving the performance of individual employees and firms?  
**20**
5. Write short notes on the following: **4 X 5**  
**= 20**
  - i. Job Evaluation
  - ii. Personnel Management
  - iii. Induction Process
  - iv. Human Resource Information Systems (HRIS)
6. What is Performance Appraisal? What are the different methods of Performance Appraisal? **20**
7. Elaborate the qualitative dimensions of HR Planning. Also discuss the Micro and Macro level scenario of HR Planning in Hospitality.  
**20**
8. What is meant by Grievance? How are Grievances processed and handled? **20**
9. Write a detailed note on the position of women in Tourism and Hospitality industry highlighting the gender issues in the industry.  
**20**
10. Write short notes on any two of the following:  
**2 x 10 = 20**
  - i. Components of Salary Administration
  - ii. Methods of Employee Selection
  - iii. Methods of Employee Training