

**CHECKLIST FOR PHYSICAL REPORTING AT INSTITUTE FOR ADMISSION
IN BACHELOR OF SCIENCE IN HOSPITALITY AND HOTEL
ADMINISTRATION 2020**

1. Students are advised to bring all original document for final verification in favour of academics, age reservation, medical certificate, etc. with two self-attested photocopies.
2. Documents, which is/are remaining pending during 1st and 2nd round of counselling at Institute.
3. Five passport size photograph (formal attire with tie)
4. Anti-ragging affidavit downloaded (<http://ihmkolkata.org>) printed on 50 rupees stamp paper and notarised (mandatory).
5. Timing of receiving document at Institute from 09:15 am to 05:00 pm.
6. Due to pandemic condition only one guardian along with students are allowed to enter campus