

ANNUAL REPORTS OF INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION (CALCUTTA) SOCIETY FOR 2015-2016:

(i) Introduction

Institute of Hotel Management, Catering Technology & Applied Nutrition (Calcutta) Society, one of the premier hotel schools in the country, was established in April 1963 with the regular classes starting from November, in the same year. The Institute was shifted to its own and present location at P-16, Taratala Road, Kolkata - 700 088 in June 1980. Originally affiliated to the State Council for Engineering & Technical Education, Govt. of West Bengal, the Institute subsequently got affiliated to the National Council for Hotel Management & Catering Technology, Noida. The Degree is being offered in (B.Sc) Hospitality and Hotel Administration jointly by National Council for Hotel Management & Catering Technology, Noida and Indira Gandhi Open University, New Delhi.

(ii) Aims and Objectives

The Institute and its curricula have been designed to train promising and talented young boys and girls in hospitality management. The whole gamut of hospitality and hotel operations is covered in specific fields like Food Production, Patisserie, Food & Beverage Service, Accommodation Operation, Front Office etc. Under the able guidance of a trained and experienced team of faculty, the institute aims to professionally equip the students to take up positions of responsibility in various branches of the hospitality industry.

(iii) Facilities

The main building of the Institute covers an area of 45,068 sq. ft and the annex building 20,738 sq. ft. The institute possesses following practical labs with proper infrastructure and facilities.

Basic Training Kitchen	One	1660.75 sq.ft
Advance Training Kitchen	One	1760.00 sq.ft
Larder	One	864.56 sq.ft
Quantity Training Kitchen	One	1944.62 sq.ft
Bakery	One	1069.50 sq.ft
Bakery cum Confectionery Lab	One	973.50 sq.ft
Well equipped Training Restaurant (with Bar)	One	687.81 sq.ft
Housekeeping Lab with Laundries	One	1099.32 sq.ft
Students' Dining Hall	One	1959.20 sq.ft
Front Office Reception and Lobby	One	1658.00 sq.ft
Fidelio Computer Lab	One	412.00 sq.ft
Computer Lab	One	769.00 sq.ft
Restaurant cum Banquet Hall (60 seating Capacity)	One	2373.00 sq.ft
Banquet Kitchen	One	1460.00 sq.ft
Class rooms	Fifteen	40 to 88 capacity Multi-
purpose Hall	One	250 seating capacity

The Institute can also boast for possessing a library with collection and new edition of books on Hotel Management and other allied subjects. Various types of Business Magazines, Competition Success etc. are available in the library. The library has a seating arrangement for 60 students at a time. There is provision of photocopy

machine, and computers with internet facilities, in the library for the students.

There are two separate boys' hostels, one girls' hostel and staff quarters (Type I, II and III), Principal's bungalow in the campus of the institute.

iv) Management

The institute is an autonomous society under the Society's Registration Act 1860 – S/5538 of 1963. It has its own Memorandum of Association, Rules & Regulation, By-Laws etc. as per guidance of Ministry of Tourism, Government of India from time to time. The IHMCTAN, Kolkata Society comprises of the representative of the Ministries/Department of Tourism, Education and Finance; National Council for Hotel Management & Catering Technology; experts of the field of Hotel Industry as Board of Governors with the Principal Secretary, Tourism, Govt. of West Bengal as Hon'ble Chairman of the Society. The composition of the Board of Governors was as follows as on 31.03.2016:

Rule No.	Name & Designation/Occupation & Address	Appointing Authority
3(i) (a)	<u>Chairman</u> Mr. A. R. Bardhan, IAS Principle Secretary Department of P&AR and Tourism Government of West Bengal Writers' Building, Kolkata.	Ministry of Tourism, Govt. of India
3(i)(b)	Representative of State Government – 03 Members : Mr. V. Kumar, IAS Secretary, Department of Higher Education & Science & Technology, Government of West Bengal, Kolkata Mr. S. K. Ram, WBCS (Exe) Joint Secretary Department of Finance, Government of West Bengal, Audit Branch, Nabanna 325, Sarat Chandra Chatterjee Road, P.O Shibpur, Howrah – 711 102.	Government of West Bengal Government of West Bengal
	The Director Technical Education & Training, Vocational Training Institute, Govt. of West Bengal, Plot – B/7, Action Area – III, New Town, Kolkata – 700 156.	Government of West Bengal

3(i)(c)	<p>Representative of Central Government – 04 Members</p> <p>Dr. Preeti Srivastava Joint Secretary & Additional Director General Ministry of Tourism, Government of India Transport Bhavan, 1, Parliament Street, New Delhi – 110 001.</p> <p>Mr. Sanjeev Ranjan, IAS Financial Adviser Ministry of Tourism, Government of India Transport Bhavan 1, Parliament Street, New Delhi – 110 001.</p> <p>Mr. J.P. Shaw, Regional Director (East) Indiatourism, Government of India 4, Shakespeare Sarani Kolkata – 700 071.</p> <p>Mr. L. K. Ganguli, Director (A&F) National Council for Hotel Management & Catering Technology, Plot No. A-34, Sector – 62, Institutional Area Noida (UP) – 201 301.</p>	<p>Government of India, Ministry of Tourism,</p> <p>Government of India, Ministry of Tourism,</p> <p>Government of India, Ministry of Tourism,</p> <p>Government of India, Ministry of Tourism.</p>
3(i) (d)	<p>Catering Expert – 01 Member</p> <p>Mr. Sekhar Mukherjee General Manager TajSats Air Catering, NSCBIAirport Dum Dum, Kolkata.</p>	<p>Government of India, Ministry of Tourism, HRD Division</p>
3(i) (e)	<p>Representative of Hotel Industries – 02 Members</p> <p>Remained vacant as Mr. Kuruvilla</p>	<p>Government of India, Ministry of Tourism, HRD Division</p>
3(ii)	<p>Co-opted Member</p> <p>Mr. Anjanmoy Chatterjee, C&MD, Speciality Restaurant Ltd. 7A, Gurusaday Road, KesarVatika, 1st Floor, Kolkata – 700 019.</p>	<p>By Board of Governors</p>
3(i) (f)	<p>Principal/Ex-Officio Secretary</p> <p>Mr. Ranjit Chaudhury Principal Institute of Hotel Management, Catering Technology & Applied Nutrition, Kolkata</p>	

The Constitution of the Executive Committee and incumbents are as follows :

The Director of Technical Education & Training Directorate of Technical Education & Training Government of West Bengal, Kolkata	-	Chairman
The Additional Director General Ministry of Tourism, Government of India, New Delhi	-	Member
The Regional Director (East) Indiatourism, Government of India, Kolkata	-	Member
Mr. Shekhar Mukherjee General Manager TajSats Air Catering, NSCBI Airport, Dum Dum, Kolkata.	-	Member
Mr. RanjitChaudhury, Principal Institute of Hotel Management, Catering Technology & Applied Nutrition, Kolkata	-	Secretary

v) Meeting of the Board and Executive Committee

1. 104th Board of Governors Meeting of the Institute was held on 13th May, 2015.
2. 105th board of governors meeting of the institute was held on Thursday, 18th June, 2015.
3. Annual General Meeting of the Society and 106th Board of Governors Meeting of the Institute held on Tuesday the 13th October, 2015.
4. 107th Board of Governors Meeting of the institute held on Monday the 28th December, 2015.

vi) Courses Offered

SI	Name of the Course	Duration	Capacity	Intake	Actual position
01	B.Sc (Degree) in Hospitality and Hotel Administration 1 st Year 2 nd Year 3 rd Year	3 Year	323	314 288 248+12 (generic + specializa tion)	276 273 235+12 (generic + specializat ion)
02	Short Courses : i) Post Graduate Diploma in Accommodation & Management ii) Craftsmanship Course in Food Production & Patisserie iii) Craftsmanship Course in	1½ Years 1½ Years 24	69 45 -	17 44 -	07 42 -

	Food & Beverage Service	weeks			
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vii) Admission Procedure

Sl	Name of the Course	Admission Procedure	Qualification	Age
01	3-Year (B.Sc) Bachelor of Science in Hospitality & Hotel Administration	Through merit of All India Joint Entrance Exam & Counseling	10+2 Exam Pass	Maximum 22 Years
02	Post Graduate Diploma in Accommodation Operation & Management	Personal Interview	Graduate (any stream)	Maximum 25 Years
03	Craftsmanship course in Food Production & Patisserie	Personal Interview	10 th Exam Pass	Maximum 22 Years
04	Craftsmanship course in Food & Beverage Service	Personal Interview	10 th Exam Pass	Maximum 22 Years

Maximum age limit is relaxed three years for SC/ST and sponsored candidates.

viii) Degree/Diploma/Certificate awarded

Sl	Name of the Course	Degree/Diploma/Certificates Awarded
01	Bachelor of Science (B.Sc) in Hospitality and Hotel Administration	Degree under National Council for Hotel Management & Catering Technology and Indira Gandhi National Open University
02	Short Courses : a) Post Graduate Diploma in Accommodation Operation & Management b) Craftsmanship Course in Food Production & Patisserie c) Craftsmanship Course in Food & Beverage Service	Diploma under National Council for Hotel Management & Catering Technology.

ix) Performance Analysis: 2014-2015

Sl	Name of the Course	Appeared	Passed	Reappear	Pass %
01	3-Year B.Sc (Degree) in Hospitality & Hotel Administration				
	i) 1 st Year	276	190	80	97.8
	ii) 2 nd Year	276	245	31	100%
	iii) 3 rd Year	235(G) 12 (S)	201 12	33 12	99.5% 100%
02	Craftsmanship Course in Food Production & Patisserie	42	36	06	100%
03	Post Graduate Diploma in Accommodation Operation & Mgmt.	Result not yet published			

(G) – Generic and (S) – Specialization

x) Reservations

Sl	Name of the Course	SC	ST	OBC
01	3-Year B.Sc (Degree) in Hospitality & Hotel Administration			
	i) 1 st Year	50	17	86
	ii) 2 nd Year	53	17	87
	iii) 3 rd Year	50	11	85
02	Post Graduate Diploma in Accommodation Operation & Management	03	01	03
03	Craftsmanship course in Food Production & Patisserie	05	01	03
04	Craftsmanship course in Food & Beverage Service	Not conducted for insufficient candidates		

xi) Degree Course – the pass outs

NAME	ROLL NO	IGNOU NO
ABHIJIT KUMAR DHANUK	132679	138196029
ABHIK SAGAR PATRA	132680	138196036
ABHISHEK GAURAV	132681	138196043
ABHISHEK KUMAR	132682	138196050
ABHISHEK MANDAL	132683	138196068
ABHRO BANERJEE	132684	138196075
ABHUDAI PANDEY	132685	138196082
ADESH ANAND	132686	138196090
ADITYA SHARMA	132689	138196122
ADITYAA MUTT	132690	138196130
ADNAAN WASI	132691	138196147
AGNIDEV BANERJEE	132692	138196154
AINDRILLA BARMAN	132693	138196161
AISHWARYA DAS	132694	138196179
AKANKSHA SINGH	132695	138196186
AMAN KUMAR	132698	138196219
AMRIT SAGAR	132699	138196226
ANANDA JYOTI BHOWMIK	132700	138196233
ANANT YASH	132701	138196240
ANDREW FONING	132702	138196258
ANIL KUMAR SAHU	132703	138196265
ANINDYARUP BHATTACHARYA	132704	138196272
ANISHA SINGH BAHRA	132707	138196305
ANKIT BAKULI	132709	138196320
ANKITA MOHAN	132710	138196337
ANSUMAN CHAKRABORTY	132711	138196344
ANUDEB MAJUMDER	132712	138196351

ANURADHA MONDAL

132714

138196376

NAME	ROLL NO	IGNOU NO
ANUSHA	132715	138196383
ANUSHA VISHWAKARMA	132716	138196390
ARDHENDU SAHA	132719	138196423
ARIJEET BANERJEE	132720	138196430
ARIJIT BRAHMA	132721	138196448
ARIJIT CHATTERJEE	132722	138196455
ARIJIT DEBNATH	132723	138196462
ARITRA BOSE	132724	138196470
ARKA GIRI	132728	138196510
ARKAPRAVO DHARA	132729	138196527
ARNAB BANERJEE	132730	138196534
ARUNAVA NANDY	132732	138196559
ARVIND KUMAR	132733	138196566
ASHISH KUMAR GUPTA	132734	138196573
ASHISH KUMAR RANJAN	132735	138196580
ASHUTOSH KUMAR	132736	138196598
ASWINI KUMAR SAHOO	132737	138196606
ATALANTA DASGUPTA	132738	138196613
AVINAVA ATTA	132741	138196645
AVISHEK DAS	132742	138196652
AVROJIT SAHA	132744	138196677
BANHISIKHA SAHA	132747	138196700
BHABNA BHAGAT	132748	138196717
BHARGAV GOGOI	132749	138196724
BHARTI KOUL	132750	138196731
BHASKAR KURMI	132751	138196749
BINAY KUMAR	132752	138196756
BISWARUP ROY	132753	138196763
BITAN ROY	132754	138196770
CHANDAN DUTTA	132755	138196788
DAVE BOSE	132756	138196795
DEBAMITRA BARAL	132757	138196803
DEBARSHI RAY CHAUDHURI	132758	138196810
DEEP BISWAS	132760	138196835
DEEPAN MAZUMDER	132761	138196842
DEEPBINDU KUMAR MALLICK	132762	138196850
DHANANJAY KUMAR SHAH	132763	138196867
DIPAK JHUNJHUNWALA	132765	138196881
GAURAV KUMAR PATHAK	132769	138196921
GUNJAN D MARANDI	132770	138196939
HARISH KUMAR	132773	138196960
HARSH KUMAR DEV	132774	138196978
HITESH CHOUDHARY	132775	138196985

NAME	ROLL NO	IGNOU NO
INDRANATH MAZUMDAR	132776	138196992
INDRANIL SAMADDER	132778	138197013
IPSHITA BARUA	132779	138197020
JAGSIMAR SINGH	132781	138197045
JAYANTA MONDAL	132783	138197060
JYOTIRMOY BAGCHI	132784	138197077
KAMALESH KUMAR ROY	132785	138197084
KESHAV KUNAL	132790	138197131
KILENENLA AIER	132791	138197149
KOUSIK DAS	132793	138197163
KRITTIKA GHOSH	132795	138197188
KUNAL KUMAR	132796	138197195
MAITRAYEE MUKHERJEE	132798	138197210
MALAVIKA GUPTA	132799	138197228
MANISH KUMAR	132800	138197235
MANMOHAN SINGH	132801	138197242
MANOJ P VASRANI	132802	138197250
MD ASHRAF	132804	138197274
MD FIYAJUR RAHAMAN MONDAL	132805	138197281
MD SAANI BADAR	132806	138197299
MD SAQUIB ALAM	132807	138197307
MEETPAL SINGH ARORA	132809	138197321
MEGHNA ROY	132810	138197339
MIRTHUNJAI SHARMA	132811	138197346
MOHD NISAR KHAN	132812	138197353
MOHD SHARIF SIDDIQUI	132814	138197378
MUKESH KUMAR YADAV	132815	138197385
MUKESH SHARMA	132816	138197392
MUKUND BAGRI	132817	138197400
NABANKUR KARMAKAR	132818	138197418
NAGENDRA KUMAR SINGH	132819	138197425
NAGESHWAR KUMAR SINGH	132820	138197432
NEHA KUMARI	132821	138197440
NIKHIL GEORGE JACOB	132822	138197457
NILADRI BISWAS	132823	138197464
NILADRI MITRA	132824	138197471
NILANJANA DAS	132825	138197489
OINDRILA MUKHERJEE	132826	138197496
OSHIN ADHIKARY	132828	138197511
PAPPU KUMAR YADAV	132830	138197536
PAWAN KUMAR SHARMA	132831	138197543
PAYEL MONDAL	132832	138197550

POOJA KOIRI	132834	138197575
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NAME	ROLL NO	IGNOU NO
PRABHUDUTT PATEL	132835	138197582
PRADEEP KUMAR	132836	138197590
PRAHLAD MADHUKAR	132837	138197608
PRANALI SUDHAKAR MOHATKAR	132838	138197615
PRATAP SHIVENDRA	132839	138197622
PRATYUSH BHATTACHARYYA	132840	138197630
PRITHA BANIK	132841	138197647
PRITI DAS	132842	138197654
PRIYABRATA GHOSH	132843	138197661
PRIYAM KR KUNDU	132844	138197679
PRIYANKA GUPTA	132845	138197686
PRIYASHA DAS	132846	138197693
PROTIK BHOWMICK	132847	138197701
RAHUL KUMAR	132850	138197733
RAHUL KUMAR BARNWAL	132851	138197740
RAHUL KUMAR RANJAN	132852	138197758
RAHUL LAL BALMIKI	132853	138197765
RAHUL SHARMA	132855	138197780
RAHUL SHARMA	132856	138197797
RAJA KUMAR	132859	138197820
RAJARSHI DEY	132860	138197837
RAKESH KUMAR	132861	138197844
RANJEET KUMAR	132862	138197851
RATAN KUMAR GUPTA	132863	138197869
RAUNAK KUMAR JAISWAL	132864	138197876
RAUSHAN KUMAR	132865	138197883
RAVISHANKER KUMAR	132867	138197909
RHEA MAKHAL	132868	138197916
RICHA KISHORE	132870	138197930
RIMI MAJUMDAR	132871	138197948
RISHAV KUMAR	132872	138197955
RISHAV MITRA	132873	138197962
RITANKAR MAHAPATRA	132875	138197987
ROHAN RAJ	132877	138198008
ROUSHAN KUMAR	132884	138198079
RUPAM KUMAR DAS	132885	138198086
RYAN RAYNEAL WALLANG	132886	138198093
SACHIN ANAND	132888	138198119
SAHANA BANERJEE	132890	138198133
SAHIL SHANE GUPTA	132891	138198140
SAIKAT DAS	132892	138198158
SAIKAT SARKAR	132893	138198165

SAKET KUMAR	132894	138198172
SALONI RANI	132895	138198180

NAME	ROLL NO	IGNOU NO
SALONI RANI	132895	138198180
SAMBIT KAR	132896	138198197
SANDEEP KUMAR GUPTA	132897	138198205
SANGEETA KUJUR	132898	138198212
SANJOY SAHA	132899	138198220
SANTANU BHATTACHARYA	132900	138198237
SAPNAJEET BORAH	132902	138198251
SARBAJEET KUNDU	132904	138198276
SARBIK RAHA	132905	138198283
SASWATI BHATTACHARYA	132906	138198290
SAURAV KUMAR	132908	138198316
SAYAN DUTTA	132909	138198323
SAYANTAN MAJUMDAR	132911	138198348
SAYANTI PAUL	132912	138198355
SAYONI BOSE	132913	138198362
SHASHIKANT SAHU	132915	138198387
SHIBAM SWARUP MOHANTY	132916	138198394
SHIVANGI MUKHERJEE	132918	138198410
SHIVEN MALIK	132919	138184357
SHOUNAK BHATTACHARYA	132920	138198427
SHREYAS SINGH	132921	138198434
SHREYOSSEE LAHIRI	132922	138198441
SHUBHAM ANAND	132923	138198459
SHUBHAM CHINTAMAN MASKE	132924	138198466
SHUCHI PRIYA SINHA	132926	138198480
SHUVAYU TAPASWI	132927	138198498
SIBOTOSH SADHUKHAN	132928	138198506
SIDDHARTH SRIVASTAVA	132929	138198513
SIKANDAR KUMAR	132932	138198545
SIMARJYOT KAUR CHIMA	132933	138198552
SOMAPRAVA PANDA	132934	138198560
SOMEN CHAKRABORTY	132935	138198577
SOUMYA DEY	132937	138198591
SOUVIK MALLICK	132941	138198631
SREEJIT BERA	132942	138198649
SUBHADIP SARKAR	132944	138198663
SUBHANANDAN PALIT	132946	138198688
SUBHANKAR MUKHERJEE	132947	138198695
SUBHASIS SARKAR	132948	138198703
SUCHETA KAR	132952	138198742
SULOGNA GANGULY	132954	138198767

SUMEDHA CHATTOPADHYAY	132955	138198774
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NAME	ROLL NO	IGNOU NO
SUMIT KUMAR	132956	138198781
SUNNY KUMAR SHAW	132957	138198799
SWARNADEEP KUMAR	132963	138198853
TARUN KUMAR YADAV	132965	138198878
UJJAWAL KUMAR	132968	138198900
UMASHANKAR KUMAR	132969	138198918
UTSAV KUMAR KESHRI	132970	138198925
VICKY VEJENDRA MARANDI	132972	138198940
VIKASH KUMAR JAISWAL	132973	138198957
VIKRANT SINGH	132974	138198964
VINAY JOHN	132975	138198971
VINNY	132977	138198996
JAYEE BAIDYA	132980	138199024
AYAN MITRA	122679	128129465
DEBJYOTI MUKHERJEE	122695	128129315
KANGBA AYAM	122720	128129060
SHASHI BOIPAI	122834	128130380
SUBHAJYOTI ROY	122870	128074472
SUDHANSHU KUMAR RAI	122878	128074393
ANIRUDH GAURAV	122650	128129741
VIVEK GANGULI	122911	128074078
RITUPARNO BHAKTA	122805	128130223
ANKUR DAS	122654	128129702
HRICHIK DAS	122710	128129164
NITISH KUMAR	122769	128073732
CHANDAN KUMAR ROY	122689	128129379
NISHANT GAURAV	122765	128073771
RANJIT KUMAR	122795	128073470
RAVISH KUMAR SHARMA	122797	128073456
SUCHHA SINGH	122875	128074426
SUHAS PRATIK VATS	122880	128074379
SUMIT KUMAR	122886	128074315
GOUTAM GOCHHAYAT	112366	118288404

xii) Placements

SI	COMPANY	CATEGORY	MT	OT	OTHERS	TOTAL
1	STARWOOD	HOTEL	9	-	-	9
2	OBEROI	HOTEL	-	45	-	45
3	IHG	HOTEL	1	-	-	1
4	JET AIRWAYS	AVIATION	-	-	2	2
5	FOUR SEASONS	HOTEL	-	30	-	30
6	THOMAS COOK	RETAIL	13	-	-	13
7	BEST SELLER	RETAIL	3	17	-	20
8	PARK	HOTEL	9	-	-	9
9	STERLING	HOTEL	3	3	-	6
10	DELHI DUTY FREE	RETAIL	19	-	-	19
11	FASSOS	RETAIL	-	-	57	57
12	LEELA PALACE BNGLR	HOTEL	-	11	-	11
13	NOVOTEL ACCOR	HOTEL	3	2	-	5
14	DOMINOS	RETAIL	9	-	-	9
15	SAYAJI	HOTEL	-	14	-	14
16	MCDONALDS	RETAIL	2	-	-	2
17	HMI	HOTEL	2	-	-	2
18	MAYFAIR	HOTEL	9	17	-	26
19	ARVIND	RETAIL	12	-	-	12
20	BARBEQUE NATION	FOOD	10	-	-	10
21	GREEN PARK	HOTEL	4	3	-	7
22	METRO CNC	RETAIL	3	-	-	3
23	HYATT-CLT	HOTEL	2	-	-	2
24	BOSE	RETAIL	10	-	-	10
25	CCD	RETAIL	3	-	-	3
26	CLUB MAHINDRA	RESORT	11	-	-	11
27	ITC FORTUNE	HOTEL	-	-	-	0
28	CARLSON	HOTEL	4	4	-	8
29	ITC CHOLA, KAKATIYA, GAREDENIA	HOTEL	-	14	-	14
30	JW MARRIOTT PUNE	HOTEL	-	22	-	22
31	HYATT REGENCY KOL	HOTEL	-	4	-	4
32	COFFEE DAY BEV	RETAIL	2	-	-	2
33	RAINTREE	HOTEL	6	-	-	6
34	CONCENTRIX	BPO	-	-	3	3
35	KENILWORTH	HOTEL	1	4	-	5

			150	190	62	402
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xiii) Short duration craft course/customized trainings conducted (of less than six months)

- i) 6 days Skill Testing Certification Programs for Food Production [Cook], Food & Beverage Service [Waiter] and Housekeeping conducted under Ministry of Tourism, Government of India. Total **371** candidates were trained and certified.
- ii) Hunar Se RozgaarTak (8 weeks/ 6 weeks) Program in Food Production, Bakery, Food & Beverage Service and Housekeeping areas conducted under Ministry of Tourism, Govt. of India. Total **416** (out of which 41 trainees are from Indian Army) candidates were trained.

xiv) Research/Consultancy/Training

Consultancy

- Advisory Services extended for setting up a Dining/Kitchen facilities in the upcoming campus of National Institute of Biomedical Genomics, an autonomous Institution of the Government of India, Department of Biotechnology at Gayeshpur, Kalyani, West Bengal.
- Advisory Services extended for modernization of Departmental Canteen of Barabazar Head Post Office, Kolkata.
- Advisory Services extended for modernization of Departmental Canteen of Post General Office [GPO], Kolkata.
- Faculty members from our Institute imparted week-long (two hours a day) training to 25-30 Managers/Staff of “Café Ekante” and “Ekante Cottages” in Eco Park, Kolkata.
- Advisory Services extended for modernization of Departmental Canteen of Howrah Head Post Office, Howrah.

Training

- Mr. Bonophool Banerjee, Senior Lecturer attended LHC Workshop at NCHMCT, Noida on 9th & 10th April, 2015.
- Mr. Mainak Sarkar, Lecturer and Mr. Souvic Saha, U.D.C attended the training Workshop organized by NCHMCT, Noida on “Tourism & Hospitality Institute Management System (THIMS) from 18th & 19th April, 2015.
- Mr. Bonophool Banerjee, Senior Lecturer and Mr. Asish Mitra, Administrative Officer attended one day Hands-on-Training at NCHMCT, Noida on 6th June, 2015.

- Mr. MainakSarkar, Lecturer and Mr. SouvicSaha, U.D.C attended the training Workshop organized by NCHMCT, Noida on “Tourism & Hospitality Institute Management System (THIMS) from 4th to 6th June, 2015.
-
- Mrs. Mahua Roy, Librarian was nominated to attend a National Seminar on “Emerging Trends in Academic Libraries” organized by IIT, Kharagpur on 21st August, 2015 at their campus.
- Mr. RanjitChaudhury, Principal, attended a workshop organized by NCHMCTfor all the Principals of the IHM/FCI/IITM pertaining to implementation of THIMS at NCHMCT, Noida from 18th to 20th January, 2016.
- The following faculty members attended a training program on “Delivering the Modules of Management Courses” held at NCHMCT, Noida as per schedule mentioned.

Sl	Name of Faculty & Designation	Subject	Schedule
01	Mr. Ganesh Chandra Bhatta, Lecturer	Finance &Accounts	29.02.2016 to 01.03.2016
02	Mrs. ShuchiGothi, Lecturer	Sales and Marketing	03.03.2016 to 04.03.2016
03	Mrs. SudiptaSahaGure, Lecturer	Human Resources Management	14.03.2016 to 15.03.2016

- Mrs. ShuchiGothi, Lecturer and Mr. Ganesh Chandra Bhatta, Lecturer attended IGNOU Workshop held at IHM, Kolkata on 1st and 2nd February, 2016.

xv)Innovations/ Good Practices

- To make the parents aware of all Rules, Regulations and Disciplines of the Institute, a meeting is held with Principal and parents of 1st year newly admitted students to help them to overcome all their doubts and queries.
- To develop punctuality within the students, after 9.00 am the Institute’s main gate gets closed and no students are allowed to enter into the Institute.
- Students without proper uniform and grooming are not allowed to attend classes.
- Mobile Phones are strictly not allowed to the students to use inside the

entire Institute.

- A “thought of the day” is displayed on Students’ Notice Board every fortnight to motivate the students.
- “Anti-Ragging” brigades are formed with students and faculty to keep strict vigil on the fresh batch of students so that they do not feel uncomfortable or any inconveniences in the Institute, Hostels and Private Houses [where students are accommodated for non-availability of hostel seats in the Institute’s Boys’ Hostel].
- Time Tables of all semesters and courses, monthly attendance status, class notes and all other important notifications etc. are circulated in Institute’s website.
- Few faculty members are entrusted with the special responsibility as Proctor of the Institute for monitoring disciplines of the students in the Institute.
- 1st year students are divided into small groups and faculty members are appointed to each group to act as Mentor to look after their problems, difficulties and help them in their studies also.
- Students’ Counselor Dr. AditiChatterjee counsels the students and helps them to overcome their depressions, frustrations and all mental stresses.
- Internet facilities for academic purposes are provided to the students beyond their class hours from 5.30 pm to 7.00 pm on every week days.
- Wall Magazines are published in every 15 days.

xvi) Important decisions and developments

- ❖ Mr. RanjitChaudhury, Principal introduced “Late J. B. Chaudhury Memorial Award” [Certificate and Memento] in memory of his beloved father for first rank holder of 1st, 2nd and 3rd year in the Institute.
- ❖ Mr. RanjitChaudhury, Principal introduced “Principal’s Special Award” [Certificate and Memento] for students who achieved All India Top ten ranks under NCHMCT in the final examination.

The following students achieved the above awards in the FY 2015-2016 on basis of the All India Ranking [AIR] under the examinations of NCHMCT, for the Academic Session 2014-2015:

- | | |
|---------------------------------|---------------------------|
| • Mr. AnsumanChakraborty | AIR 2nd |
| • Mr. Shiven Malik | AIR 3rd |
| • Ms. Nilanjana Das | AIR 4th |

- **Mr. Shounak Bhattacharya** **AIR 9th**

For the said awards Mr. Ranjit Chaudhury, Principal has donated an amount of Rs.75,000/- The interest amount accrued in this fund will be utilized for the awards [certificates and mementoes].

- ❖ Alumni batch 1978-1982 introduced “Alumni Special Award” [Cash Rs.3,000/-, Certificate and Memento] for the first rank holder of 2nd year student in the Institute.
- ❖ Provident Fund Trust has been formed.
- ❖ Installation of passenger lift in annex building of the Institute.
- ❖ Repair and maintenance of roads inside the Institute’s campus with bituminous considering the worst condition of the existing roads.
- ❖ Face lifting of the Institute’s main building with repair, maintenance and painting.
- ❖ The Institute’s auditorium has been named after the founder Principal of this Institute as “P.A Koshy Auditorium”.

Events and activities

- Students and staff celebrated International Yoga Day on Sunday the 21st June, 2015.
- Fresher’s Welcome Program was held on 20th July, 2015 where Ms. Baishali Pal, Assistant Manager, ITC Sonar, Kolkata and Mr. Vikram Kakru, Director, Rooms Division, Hyatt, Kolkata, both are the alumnus of this Institute who are having a successful career in their lives, were invited to boost up and inspire the newly admitted first year, who have chosen this hospitality education, about how to excel in this career.
- Oxford University Press held an exhibition cum Sale of books on 31st July, 2015 offering a lucrative discount for the faculty and students of our Institute.
- A workshop/training “Personality and Soft Skill Development” was organized at the Institute premises from 10th-14th August, 2015 for the final year students to help them to enhance their own skill and abilities to succeed in campus recruitments.
- Late Suranjan Chatterjee Memorial Award Ceremony was held on 14th August, 2015 at the Institute premises where cash award and trophy were handed over to Mr. Kaunish Roy, the best all rounder student of 1st year [2014-2015 batch].\

- 23rd August, 2015 Late PrashantSahai Memorial Award was handed over to Mr. SohomNandy, the best final year student.
- Mr. PrabhatSahai, Vice President, Taj Group of Hotels conducted a pre-campus talk to motivate and encourage the final year students.
- Celebrated the Independence Day on 15th August, 2015 with grandeur by hoisting of National Flag and conduct of cultural program.
- A session on “Cigars” for 2nd year students was held on 19th August, 2015 by Andre Garcia.
- An interactive demonstration class was conducted for the final year students on 25th and 26th August, 2015 by Executive Chef Asish Roy of Taj Gateway
- To promote National Integration and Communal Harmony among people of all religions, languages and regions, “SadbhavanaDiwas” was observed in our Institute by faculty, staff and students on 20th August, 2015 with a pledge as per directive of the Hon’ble Prime Minister of India.
- Teachers’ Day Celebration was held on 4th September, 2015 (as Institute was closed on 5th September, 2015 being normal holiday on Saturday).
- A session was held at the Institute premises for a motivational lecture, prior to the Blood Donation Camp, to inspire the young generation to come forward to support this noble cause by donating blood.
- Voluntary Blood Donation Camp was held at IHM, Kolkata on 10th September, 2015.
- Viswakarma Puja was held at the Institute on 17th September, 2015.
- The World Tourism Day was observed with a Cleanliness Drive under the banner of Swachh Bharat, SwachhParyatan on 27th September, 2015.
- Alumni of batches 1978-1982 conducted a get-together lunch at the Institute premises on 16th January, 2016.
- “Gourmet Nite”, the gala Food Festival of the Institute was held on 17th January, 2016.
- Following the tradition of past every years, IHM, Kolkata received Ram Mohan Rakshit Memorial Inter Polytechnic Voluntary Blood Donation Challenge Trophy on Annual Convocation of Blood Donors and Donor Organizers on January 20, 2016 for highest number of blood donors from IHM, Kolkata.
- Faculty, Staff and Students observed Republic Day on 26th January by hoisting the National Flag and cultural program.

- Saraswati Puja was celebrated on 13th February, 2016 in the Institute premises followed by various competitions amongst the students viz. Mehendi, Face Painting, Painting, Alpana, Saree Wearing (for boys) etc.

- Annual Sports for faculty, staff and students was held on 16th February, 2016 in the Institute.

- NSDL conducted counselling session for Tax Savings and National Pension System (NPS) related activities for faculty and administrative staff on 18th March, 2016.

- Annual Award Ceremony for the session 2015-2016 was held on 29th March, 2016 where Mr. Samrat Datta, General Manager, Taj Bengal, Kolkata and Mrs. Ranju Alex Jha, Vice President East & Bangladesh, JW Marriot, Kolkata were invited as Guest of Honour and Chief Guest respectively to encourage and motivate the future hoteliers. Both of them were present and graced the occasion.

- Annual Magazine of the Institute "Zenith" was published in March 2016 for the academic year [2015-2016).

- Farewell function for final year students were held in March, 2015.

xviii) Measures taken/System in place to prevent ragging

Though IHM, Kolkata maintains the image of ZERO RAGGING Institute for past long year. But, still prevention of ragging all efforts and initiatives are taken each year at the time of beginning of new session. The Anti-Ragging Squads are constituted with team of faculty members and senior students separately to keep strict vigilance at Institute, hostels and outside locality where 1st year students are put up in various private houses.

A meeting is held with all private house owners every year and they are advised to take appropriate actions and strict vigil on the 1st year students to avoid any adverse incident. From time to time meetings are held with 1st year to get feedback about any untoward or uncomfortable incidents are faced by them.

Anti-Ragging Pledges are taken from students duly signed by their parents to make aware of the students regarding the consequences to be faced for violation of such

Rules.

The students are warned with strict disciplinary actions for getting involved with any type of ragging. The Principal, faculty members and Wardens of both hostels play a very vital role by monitoring and counseling the students for developing a healthy and congenial relationship with seniors and juniors.

xix) Status relating to court cases

Attached vide Annexure "C"

xx) Implementation of the Right to Information Act 2005

i) The particulars of CAPIO, CPIO, Appellate Authority etc.

CAPIO	-	Mr. SwapnamoyDatta, Stenographer
CPIO	-	Mr. SreekumarChatterjee, Office Superintendent
CPIO	-	Mr. AsishMitra, Administrative Officer
Transparency Officer	-	Mr. JyotirmoySardar, Accountant
Appellate Authority	-	Mr. RanjitChaudhury, Principal

ii) The number of applications / appeals received, fee collected etc.

11 (Eleven) numbers of applications received from:-

- | | | |
|----|-------------------|---|
| a) | Shri Raj Kumar | S/o – Shakti Chand,
VPO Zamanabad, Dist. Kangra,
Himachal Pradesh – 176001 |
| b) | Shri Ram Narendra | S/o Ram Naresh
Mahalla – Imli, P.O. + Tehasil – Tilhar
Dist - + Jila – Shahjahanpur
Uttar Pradesh – 242307 |
| c) | The CPIO | IHM, Delhi Pusa
Institute of Hotel Management
Library Avenue, Pusa Campus
New Delhi – 110012 |
| d) | The CPIO | IHM, Delhi Pusa
Institute of Hotel Management
Library Avenue, Pusa Campus
New Delhi – 110012 |
| e) | ShriArvind | #4594 – C MIG(S)
Sector – 70
Mohali – 160071 |

- f) Shri S. K. Rungta S/o Late Shri M. P. Rungta
Plat No. – 21, Sector – 6,
PushpVihar,
New Delhi – 17
- g) Shri M. SrinivasaSastry MIG – II, Block – 2, Flat No. – 5
Baghlingampally,
Hyderabad – 500044 (Telangana)
- h) ShriMahipal Singh, Professor Colony,
Janta PG College Bakewar
Etawah – 206124
- i) Shri R. K. Mahale G – 87 / 76
Tulsi Nagar
Bhopal – 462003 (M.P.)
- j) Mr. SanjitMazumdarVill : Majlishpur, P.O. - Khmnagar,
P.S. - Saktipur, Dist - Murshidabad,
PIN - 742405, State - W.B.
- k) Mr. Dinesh Nasa (Ex – Principal, IHM, Bhopal)
T- 5 / 351, ChanakyaApts, Trilanga,
Bhopal – 462039

1. Rs. 10 (Rupees Ten) only fee collected from Shri M. SrinivasaSastry
2. Rs. 10 (Rupees Ten) only fee collected from Shri R. K. Mahale
3. Rs. 10 (Rupees Ten) only fee collected from MR. Dinesh Nasa

xxi) Status of Audit Paras - Nil

xxii) Progressive use of Hindi

- i) Observed “Hindi Week” by organizing various completions as mentioned below, amongst the teaching and administrative staff from and 1st, 2nd and 3rd position winners were awarded with cash prizes of Rs.1000, Rs.750 and Rs.500 respectively:
- i) Quiz
 - ii) Essay in Hindi (unknown topic)
 - iii) Knowledge of Hindi words (Rajbhasha)
 - iv) Knowledge of Tourism
- ii) Principal and Administrative Officer attended a one-day Workshop on Hindi as Official Language.
- iii) Principal convened a Meeting with faculty and staff members on 11th March, 2015. In this meeting a Committee was constituted with Principal as Chairman, and decided that this Committee would meet after every three months to discuss on progress and benefit of Hindi as official

- language.
- iv) A sub committee was also constituted with the decision that they who would be responsible to prepare the Annual Report of Rajbhasha.
 - v) It was notified to all concerned staff that minimum 55% work should be done in Hindi Language. All administrative staff should maintain record of their day to day activities in Hindi.
 - vi) All name plates of the Institute have been made in Hindi language.
 - vii) Hindi inscript has been install in all Computers.
 - viii) All official application forms[TA, DA, Leave, Loan etc.], service books, salary register etc. have been made bi-lingual.
 - ix) All staff are encouraged to type all notifications, office orders, note sheets etc. in Hindi Language.

xxiii) Skill Development efforts of the IHM – Strengthening the monitoring of -

- a) Course conducted during the year, trade wise.
 - i) Hunar Se Rozgaar Tak
 - a) Food Production - 08 weeks
 - b) Bakery & Patisserie - 08 weeks
 - c) Food & Beverage Service - 06 weeks
 - d) Housekeeping - 06 weeks
 - ii) Skill Testing Certification Program - 06 days
 - a) Cook
 - b) Waiter
 - c) Housekeeping
 - iii) 6 Months Hunar Se Rozgar Training Program
 - Food & Beverage Service

- b) Enrollment in each course and actual pass out :

Sl	Course	Total Enrollment	Total Pass-out
Hunar Se RozgaarTak			
i)	Food Production	251	198
ii)	Food & Beverage Service	156	121
iii)	Bakery & Patisserie	29	19
iv)	Housekeeping	105	78
	Total	541	416
Skill Testing Certification Program			
i)	Cook	144	142
ii)	Waiter	134	131
iii)	Housekeeping	100	98
	Total	378	371
Hunar Se Rozgaar for Hotels			
i)	Food Production	130	92
ii)	Food & Beverage Service	119	91
iii)	Housekeeping	42	33

iv)	Bakery	05	04
	Total	296	220
Hunar Se Rozgaar for 06th Months course.			
	Food & Beverage Service	91	74